



## ISLMA Loretta McCusker, O.P., D.L.S. Professional Development Grant Application Form

### Applicant Information

Name:

Position:

School/District:

### Primary Contact Information

Mailing Address:

Phone:

Email:

### Secondary Contact Information

Mailing Address:

Phone:

Email:

### Professional Development Event Information

Amount Requested:

- 1 Day - \$100 limit
- 2 Day - \$250 limit
- 3 or more days/course - \$500 limit

Name of event or course:

Date(s):

Location:

Event or course website:

### Written Statement

Submit a written statement describing how this professional learning activity applies to your professional development plan and your role as a school librarian. (500 word max)

### Submitting this application and supporting material indicates that you have read and understand the following statements:

- I have read the scholarship guidelines and understand that activities not related to school library media services will not be reimbursed.
- I certify that the requested amount is not being reimbursed by any other entity.
- If awarded, I understand that funds must be used for the specific professional development activity as submitted in this application.
- I understand that applicants who are awarded a scholarship will be required to submit documentation of expenses and evidence of completion in the form of an official university report card or transcript to the ISLMA registrar within thirty (30) days following course completion to receive reimbursement.

Once completed, download this form as a PDF (Click on File - Download as - PDF Document). Submit this completed form along with statements of support, criteria, etc. electronically to: [grants-awards@islma.org](mailto:grants-awards@islma.org).



illinois school library media association

## **ISLMA Laretta McCusker, O.P., D.L.S. Professional Development Grant**

### **Application Checklist**

The application materials submitted must contain the following:

- Completed application form
- One (1) written statement as indicated on the application form

Submit all application materials electronically to: [grants-awards@islma.org](mailto:grants-awards@islma.org) by 11:59 PM on February 1.