

LIBRARY CHECKOUT

For BMS students

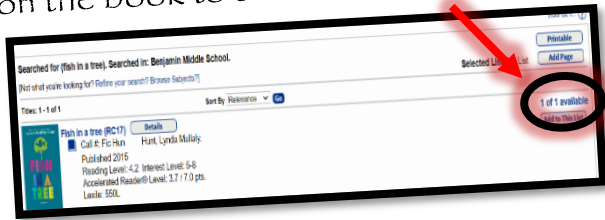


BMS students,
Are you
wondering how
YOU can check a
book out that
our library
owns?
READ to find out!



Directions to Check out a book from Benjamin's Library:

1. Login to your device.
2. Click on the **Destiny** icon
 - Select **Benjamin Middle School**
3. Search our **Library Catalog**
 - Example book search: **Fish in a Tree**
4. Click on the book to see if it is **available**



- On school days, Mrs. Hansen will check her email at **11:00am & 2:00pm** for book requests
- 5. If you would like to request a copy of an available book, email Mrs. Hansen at **khansen@benjamin25.org**
 - Info needed in your email:
 - ✓ **Book title & author**
 - The book will be pulled & ready for pick-up the next day in the lobby
 - ✓ **The lobby is open M-F from 7:00am-3:00pm**



Mrs. Fiorini & Mrs. Hansen

If you have any questions, please call the LMC or email Mrs. Fiorini at mfiorini@benjamin25.org